



Sir Christopher Hatton

AN ACADEMY WITH SPECIALIST MATHEMATICS & COMPUTING STATUS

Excellence

Aspiration

Achievement

Inspiration

Community



Title	Provider Access Policy
Reviewed	December 2023
Originator	J.Coe
Approved	<i>R Hardcastle</i>

1. Aims.....	3
2. Statutory requirements.....	3
3. Student entitlement.....	3
4. Management of provider access requests.....	3
5. Links to other policies.....	8
6. Monitoring arrangements.....	8

1. Aims

This policy statement aims to set out our Academy's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our academy complies with these requirements.

3. Student entitlement

All students in years 7 to 13 at Sir Christopher Hatton Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact the Assistant Principal of Student Development Tel: 01933 226077 Email: coej@hattonacademy.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, these include and are not exclusive to:

- Year group Careers days
- Our whole school Lifeskills program
- Whole year group assemblies
- Curriculum and pastoral trips and visits
- Work experience and work place visits for year 9 and 12
- Our annual STEAM day (year 8)
- Our annual STEM day (Year 7)
- Careers guidance and advice with a qualified careers adviser
- Colleges and apprenticeship events (KS4 and 5)
- UCAS events (KS5)
- Careers talks and events embedded with curriculum SOW's

	Autumn term	Spring term	Summer term
Year 7	<p>PHSE where students consider:</p> <p>Core competencies – including employability skills</p> <p>Hatton news careers shorts</p> <p>HBACC – careers targets.</p> <p>Careers mentoring on PTD</p>	<p>National Apprenticeship activities</p> <p>Careers in the Curriculum week</p> <p>Key Stage 4 options evening.</p> <p>Hatton news careers shorts.</p> <p>HBACC – careers targets.</p>	<p>Careers Day (STEM day), including:</p> <p>Workshops within STEM subjects linked to careers.</p> <p>Motivational Guest Speaker re: employer expectations.</p> <p>Hatton news careers shorts</p> <p>HBACC projects</p> <p>HBACC – careers targets.</p>

	Autumn term	Spring term	Summer term
Year 8	<p>Motivational Guest Speaker re: employer expectations</p> <p>PHSE where students consider:</p> <p>Individual learning plans</p> <p>GCSE & A levels choices</p> <p>Subjects and careers.</p> <p>Hatton news careers shorts</p> <p>HBACC – careers targets.</p> <p>Careers mentoring on PTD</p>	<p>Careers Day (STEAM day), including:</p> <p>National Apprenticeship activities</p> <p>Careers in the Curriculum week</p> <p>Young Enterprise Business Challenge for pupil premium and gifted and talented learners</p> <p>Key Stage 4 options evening.</p> <p>Hatton news careers shorts.</p> <p>HBACC – careers targets.</p>	<p>Trip Advisor talk for top set year 8 students to explain the benefits of languages as an option.</p> <p>Hatton news careers shorts</p> <p>HBACC projects</p> <p>HBACC – careers targets.</p>
Year 9	<p>Students carousel between four employer led workshops lasting one hour each</p> <p>Students complete the ‘Careers in the Modern World’ exercise</p> <p>Researching aspects of aspirational careers</p> <p>Career mapping.</p> <p>Hatton news careers shorts</p> <p>Careers mentoring on PTD</p>	<p>National Apprenticeship activities</p> <p>Careers in the Curriculum week</p> <p>Hatton news careers shorts</p> <p>Lifeskills where students complete Virtual work experience</p>	<p>Health & Social Care ‘Car Crash’ Trip to University of Northampton, seeing careers as health, police, criminal justice and fire service professionals as well as occupational therapists, criminologists, psychologists in action.</p> <p>Hatton news careers shorts</p> <p>HBACC work experience projects.</p>

			Curriculum based workplace visits.
Year 10	<p>Year 10 Careers Day, workshops run by external providers:</p> <p>Careers for the Future, (Prospects)</p> <p>Interview Skills (Prospects)</p> <p>Mock job interviews with persons from industry</p> <p>CV completion.</p> <p>PHSE where students complete:</p> <p>Employability skills research in relation to career choices and influences, e.g. parental, geographic.</p> <p>Careers mentoring on PTD</p>	<p>National Apprenticeship activities</p> <p>Careers in the Curriculum week</p> <p>Unifrog careers Lifeskills lessons</p>	<p>Health & Social Care 'Car Crash' Trip to University of Northampton, seeing careers as health, police, criminal justice and fire service professionals as well as occupational therapists, criminologists, psychologists in action</p> <p>STEAM Northants trip</p> <p>Year 10 college visit – selected students.</p> <p>1:1 interviews with a Prospects careers advisor for the whole cohort.</p>
Year 11	<p>Post 16 opportunities at 16+</p> <p>PHSE where students analyse:</p> <p>Labour market information</p> <p>Apprenticeship opportunities</p> <p>Bias in careers decisions</p> <p>Unifrog access to support decision making.</p> <p>1:1 interview with a Prospects careers advisor that students can opt into/be referred to as necessary</p> <p>Careers fair</p> <p>Talks from Further Education, Training Providers (apprenticeships), and Higher</p>	<p>Post-16 assembly and open evening</p> <p>Post-16 taster sessions</p> <p>Apprenticeships, college and VI form – support with applications</p> <p>Students wishing to progress to apprenticeships given the opportunity to attend the National Apprenticeship Fair</p>	<p>Results day support form a careers adviser (Prospects)</p>

	<p>Education during lifeskills session.</p> <p>Group session with a careers advisor based on chosen routes – support applying to college and apprenticeships.</p>		
Year 12	<p>Careers Day held at University of Northampton, where student's carousel between four workshops:</p> <p>Apprenticeships</p> <p>Finance</p> <p>Sample lecture</p> <p>Tour</p> <p>Students use the Unifrog degree/apprenticeship finder and tracker.</p> <p>Careers assembly looking at options and destinations.</p>	<p>Bespoke UCAS support and intervention</p> <p>Assembly post 18 options including apprenticeships</p> <p>Students wishing to progress to apprenticeships given the opportunity to attend the National Apprenticeship Fair</p> <p>Students use the Unifrog degree/apprenticeship finder and tracker.</p>	<p>One-week work experience</p> <p>UCAS Convention at University of Bedfordshire for all students, including degree apprenticeships.</p> <p>1:1 interviews with a Prospects careers advisor that students can opt into/be referred to as necessary</p>
Year 13	<p>Careers Day, student's carousel between two workshops:</p> <p>Cooking skills, travelling abroad, IT skills for university.</p> <p>1:1 interviews with a Prospects careers advisor that students can opt into/be referred to as necessary</p> <p>Students (continue to) use the Unifrog degree/apprenticeship finder and tracker.</p> <p>UCAS sessions – term 1</p>	<p>Bespoke UCAS support and intervention</p> <p>Project Ask delivering a session to the types of apprenticeship programmes and the application process</p> <p>Students wishing to progress to apprenticeships given the opportunity to attend the National Apprenticeship Fair</p>	<p>Transition packs shared with students.</p> <p>Careers guidance and support on results day.</p>

4.4 Safeguarding

Our Child Protection Policy, Safeguarding Policy and Guest Speaker Policy outlines the academy's procedure for certifying the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

5. Links to other policies

- *Safeguarding/child protection policy*
- *Guest Speak Policy*
- *Careers guidance policy*
- *Curriculum policy*

6. Monitoring arrangements

The academy's arrangements for managing the access of education and training providers to students is monitored by the Assistant Principal: Director of Student Development.