



# Sir Christopher Hatton

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<b>Title</b>	<b>SCHA BTEC COVID Blended Learning Policy 2020-21</b>
<b>Reviewed</b>	<b>October 2021</b>
<b>Associated Policies</b>	<b>BTEC Equality and Diversity Policy 2020-21</b>
<b>Originator</b>	<b>Jennifer Coe</b>
<b>Approved</b>	

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## **SCHA BTEC Blended Learning Policy (Covid 2020-21)**

### **Definition of Blended Learning:**

*“Blended Learning is an approach to education that combines online educational materials and opportunities for interaction online with traditional place-based classroom methods. It requires the physical presence of both teacher and student, with some elements of student control over time, place, path, or place.”*

**<https://www.learnupon.com/blog/what-is-blended-learning/>, October 2020**

### **The Benefits of Blended Learning:**

- Blended Learning offers the learner convenience and flexibility; they have the ability to control their learning pace and learn remotely.
- Academic research suggests that blended learning gives learners a more comprehensive understanding of the course content.
- As blended learning allows learners to interact with instructors and fellow learners, social learning is supported.

**<https://www.learnupon.com/blog/what-is-blended-learning/>, October 2020**

### **Aims and purpose of SCHA BTEC Blended Learning Policy:**

- To ensure that standards relating to Blended Learning are consistent, transparent and in line with the requirements of Pearson and the Academy.
- To support learners that have to self-isolate from Covid-19 in accessing learning and completing work from home.
- To ensure there are no barriers to any BTEC programmes the academy offers.

### **Considerations within the policy:**

- Needs to be available to everyone who can achieve the required standard
- Needs to be free from barriers which restrict access to progression
- We need to provide a system and framework for all learners so as to have as little negative impact on their learning as possible.
- We need to support learners who may not have access to laptops to complete assignments
- We must be observant of the particular requirements of individuals, including those who may require support to undertake learning and assessment

### **Blended Learning approaches to support students in case of self-isolation or lock down:**

#### **a) BTEC / Tech Award Level 1 and 2 Courses Year 9 – 11**

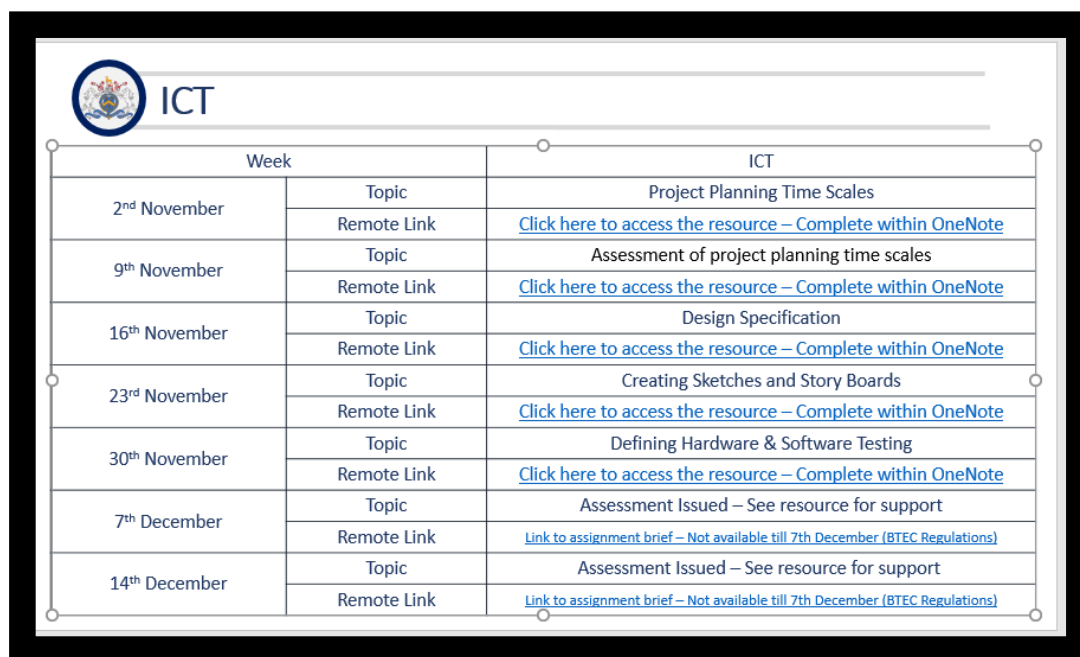
##### **What will be taught:**

- Year 9 will be taught core theory needed for the course as a baseline year.
- All mandatory units will be taught in the first instance for all year 10 and 11 as per the Pearson guidance.
- In the case of self-isolation, students will have access to the same learning resources as their peers. This will be accessed via Microsoft Teams.
- Staff will keep in contact with those students who are self-isolating via email.
- All subjects will provide students access to additional learning platforms.

### Accessing work during self-isolation or lock down:

- All departments will create a termly plan in line with their assessment plans. The plan will include what the year group will be studying and the work that they will be completing each week. Resources will be made available on Microsoft Teams.
- Completed resources will be shared with the Director of E Learning, Vice Principal: Teaching and Learning, the relevant Director of Year and Curriculum Leader.
- For those that are self-isolating the termly resources will be accessible via the school website [www.hatttonacademy.org.uk](http://www.hatttonacademy.org.uk)

An example of what will appear on the website is below:

The image shows a screenshot of a website page titled 'ICT'. It features a table with three columns: 'Week', 'Topic', and 'Remote Link'. The table lists the ICT curriculum for the term starting in November. The 'Remote Link' column contains blue hyperlinks for each topic, all pointing to resources available within OneNote. The table is framed by a decorative border with circular markers at the corners and midpoints of the sides.

Week	Topic	Remote Link
2 <sup>nd</sup> November	Project Planning Time Scales	<a href="#">Click here to access the resource – Complete within OneNote</a>
	Assessment of project planning time scales	<a href="#">Click here to access the resource – Complete within OneNote</a>
9 <sup>th</sup> November	Design Specification	<a href="#">Click here to access the resource – Complete within OneNote</a>
	Creating Sketches and Story Boards	<a href="#">Click here to access the resource – Complete within OneNote</a>
16 <sup>th</sup> November	Defining Hardware & Software Testing	<a href="#">Click here to access the resource – Complete within OneNote</a>
	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
23 <sup>rd</sup> November	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
30 <sup>th</sup> November	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
7 <sup>th</sup> December	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
14 <sup>th</sup> December	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>
	Assessment Issued – See resource for support	<a href="#">Link to assignment brief – Not available till 7th December (BTEC Regulations)</a>

### BTEC Level 3 courses Year 12 and 13

#### What will be taught:

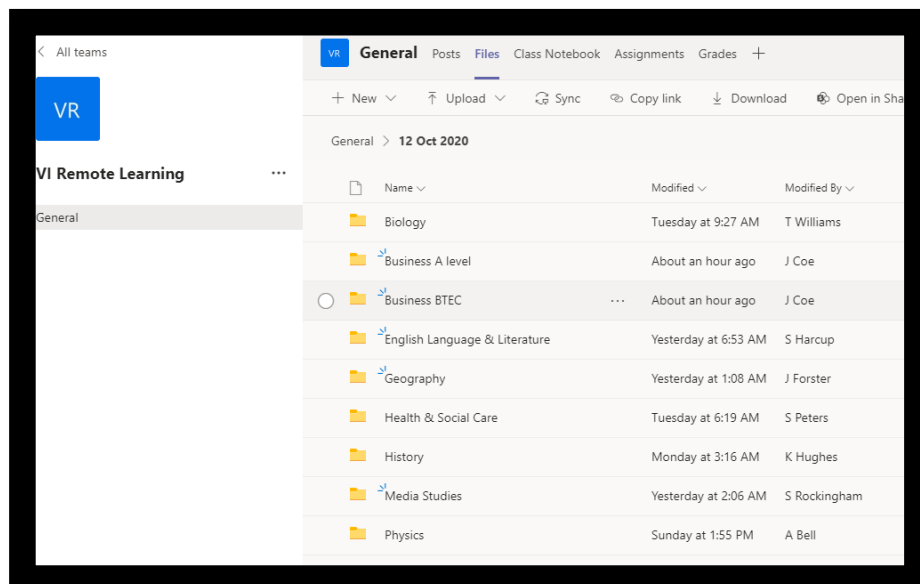
- All mandatory units will be taught in the first instance for all year 12 and 13 as per Pearson guidance
- In the case of self-isolation students will have access to the same learning resources as their peers. This will be accessible via Microsoft Teams; students should be invited into live lessons.
- Staff will keep in contact with those students who are self-isolating via email.
- All subjects will provide students with additional online learning platforms

### Accessing work during self-isolation or lock down:

- In the case of self-isolation, work for students will be made available on Microsoft Teams
- Students in the sixth form will be taught remotely via Microsoft Teams in the case of both self-isolation and lock down.

- In the case of lock down it is the responsibility of teaching staff to keep in contact with classes and report any students who miss the live sessions and deadlines to the sixth form leadership team.

**An example of what will appear for sixth form students:**



### **Access to ICT all years:**

- Where computer access is not available for students the school's lead internal verifier will contact the Co-Principals via email: [head@hattonacademy.org.uk](mailto:head@hattonacademy.org.uk) who will arrange to provide students with a laptop to loan. Priority should be given to those year groups that have to complete coursework.

### **Signing learner declarations from home:**

- Students will complete a learner declaration form at home using the following link; [Learner Declaration Form](#)

### **Submission of assignments remotely:**

- Staff will store students' work centrally on Microsoft Teams.

### **Responsibility**

- Responsible for Policy: Quality Nominee
- Responsible for Implementation: Quality Nominee and Programme Managers (Lead Internal Verifiers), Director of E-Learning and Vice Principal: Teaching and Learning

#### **a) Responsibility of Quality Nominee**

To ensure all Curriculum Leaders and Lead Internal Verifiers are clear as to the purpose of the Blended Learning policy and to support Lead Internal Verifiers in implementing the policy.

#### **b) Responsibility of Curriculum Leaders**

- Ensure Blended Learning resources are available to students via the channels stated in this policy

- Ensure staff are following the correct procedures as per the policy outlined above
- Ensure students are accessing online learning resources
- Ensure that students who are not accessing remote learning are followed up by teaching staff and any issues are reported to the relevant Director of Years

This policy will be reviewed every 12 months. Lead Internal Verifier (LIV)

Quality Nominee	<a href="mailto:coej@hattonacademy.org.uk">coej@hattonacademy.org.uk</a>	11/2021
LIV Applied Science	<a href="mailto:bella@hattonacademy.org.uk">bella@hattonacademy.org.uk</a>	11/2021
LIV Business	<a href="mailto:parsonsa@hattonacademy.org.uk">parsonsa@hattonacademy.org.uk</a>	11/2021
LIV Health & Social Care	<a href="mailto:bella@hattonacademy.org.uk">bella@hattonacademy.org.uk</a>	11/2021
LIV Information Technology	<a href="mailto:chambersr@hattonacademy.org.uk">chambersr@hattonacademy.org.uk</a>	11/2021
LIV Sport	<a href="mailto:hughesj@hattonacademy.org.uk">hughesj@hattonacademy.org.uk</a>	11/2021
LIV Art and Design	<a href="mailto:graya@hattonacademy.org.uk">graya@hattonacademy.org.uk</a>	11/2021
LIV Performing Arts	<a href="mailto:whitehousee@hattonacademy.org.uk">whitehousee@hattonacademy.org.uk</a>	11/2021