

**DRESS AND APPEARANCE FOR MEMBERS OF THE SIXTH FORM
SEPTEMBER 2017**

The following document is for the academic year 2017-2018 and will come into effect from September 2017.

Members of the Sixth Form may wear non-uniform clothes but they must wear smart office clothes which conform to the **Dress Code** as set out in this document. This Dress Code is designed to clarify any potential issues/misunderstandings and not to inhibit individuality and ensure that there is a consistent approach to dress, ensuring that students are sensibly dressed in a way that does not distract from their studies. It is also intended to give students guidance on what is appropriate dress not only for school, but for interviews and at work. Further copies of this booklet are available in the Sixth Form office and on the school website.

We respectfully request that parents discourage their son(s) or daughter(s) from breaking the Dress Code. Pastoral staff, form tutors and subject teachers do not want to be involved in arguments about what *is* or *is not* acceptable, however they will be happy to *advise* if a student is unsure whether any aspect of dress conforms to the Dress Code.

In the event of a student arriving at school inappropriately dressed, they will be required to adjust his/her dress so that it complies with the Dress Code. **If this is not possible without the student returning home, parents will be contacted at once to arrange this. Persistent incidents of inappropriate dress will be recorded on the school behaviour system and contact will be made home to discuss the situation.**

DRESS AND APPEARANCE – GENERAL GUIDELINES

The following rules about dress and appearance apply whenever the students are wearing clothes which conform to the Sixth Form Dress Code.

Jewellery

Girls and boys in the Sixth Form may wear **discreet and minimal** jewellery. Tattoos should never be visible and should be covered up at all times.

Make-up and nail varnish

Girls in the Sixth Form may wear discreet make-up and nail varnish. Nose studs or multiple piercings are not permitted.

Shoes

Shoes must be appropriate, practical and sensible; heels are allowed if of medium height, if reasonably robust. Stilettos are not acceptable for Health and Safety reasons, given the uneven terrain in school. *Smart* boots are allowed. For further guidance see the boys and girls dress codes further into the document. **If shoes or boots are deemed inappropriate final guidance is at the discretion of Sixth Form pastoral team.**

Overcoats

Coats should be of a uniform colour and smart. Hooded sports/casual sweatshirts are **not** allowed. If these are worn on the way to school as protection against the weather they **must** be taken off and stored away throughout the school day.

Name Tapes

We advise that all clothing is marked with the student's name, in particular PE kit.

SIXTH FORM GIRLS' DRESS CODE

In the Sixth Form, we hope to encourage students to develop a greater sense of personal responsibility as part of their preparation for further study and for entering the work place. Girls may wear non-uniform clothes appropriate to a school or working environment; they should dress as if they were attending an important job interview for a professional position. We want students to look **smart, modest and safe**. The overall impression should be restrained and business-like. Immodest and informal wear must be avoided. The previous notes on 'Dress and Appearance' must always be read alongside the information below.

Skirts

Skirts should be worn **on, below or just above** the knee. Where a skirt has an asymmetrical or 'handkerchief' hem, the length is taken at the shortest part of the skirt. The split(s) in any skirt should not be higher than knee length. Skirts should not allow the midriff to be exposed. It should not be possible to see through the material of the skirt.

Trousers

Trousers should be smart and **not** casual. This means that jeans, combat trousers, cords and casual or unpressed chinos are not allowed. Hipsters and low-slung trousers are also not allowed and the midriff should not be exposed. It should not be possible to see through the material of the trousers.

Blouses

The above items should be worn with a top or blouse which **covers the shoulders, upper arms and midriff**. Blouses or tops should be tucked into trousers or skirt, unless they are tailored in a way as to be worn outside. It is **not** acceptable to wear a low cut t-shirt or vest under an open blouse.

Sweaters

A plain sweater of conventional size, design, colour and material may be worn. This does not include sports/casual sweatshirts or hoodies.

Scarves & Hats

Scarves may be worn, although they should be removed during lessons and assembly. Smart hats may also be worn but not inside. This does not include baseball caps which are not permitted at any time.

Shoes & Boots

Shoes must be appropriately smart, practical and sensible; heels of medium height, if reasonably robust, are acceptable. High heels, backless shoes (including shoes with backs which are worn down) or wedges are not permitted as they are a health hazard on a site where the ground is, in places, sloping and uneven and where there are stairs to negotiate. Ankle boots must be worn under trousers and not as a fashion statement. Knee high boots can be worn with a skirt. Shoes/boots must not have steel toe caps. **If shoes or boots are deemed inappropriate, final guidance is at the discretion of the Sixth Form pastoral team.**

SIXTH FORM BOYS' DRESS CODE

In the Sixth Form, we hope to encourage students to develop a greater sense of personal responsibility as part of their preparation for further study and for entering the work place. Boys may wear non-uniform clothes appropriate to a school or working environment; they should dress as if they were attending an important job uniform for a professional position. We want students to look **smart, modest and safe**. The overall impression should be restrained and business-like. Immodest and informal wear must be avoided. The previous notes on 'Dress and Appearance' must always be read alongside the information below.

Trousers

Boys should wear smart, plain trousers. Jeans, cords and casual, unpressed chinos of any colour are not allowed. Baggy trousers of the 'drop crotch' style are not allowed.

Shirt & Tie

Boys should wear a shirt and tie of a conventional colour and design. T-shirts **must** not be worn as a top or visibly underneath a shirt.

Sweaters

A plain sweater of conventional size, design, colour and material may be worn. This includes both 'V' neck and round neck jumpers and cardigans. This does not include sports/casual sweatshirts or hoodies.

Scarves & Hats

Scarves may be worn, although they should be removed during lessons and assembly. Smart hats may also be worn but not inside. This does not include baseball caps which are not permitted at any time.

Shoes

Shoes must be smart, practical and sensible. Trainers and casual shoes must not be worn, including the canvas plimsolls of any design. Boots must be worn under the trousers and not as a fashion statement. Shoes/boots must not have steel toe caps. **If shoes or boots are deemed inappropriate, final guidance is at the discretion of the Sixth Form pastoral team.**