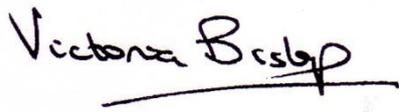




Sir Christopher Hatton Academy

A Member of Hatton Academies Trust



Title	Provider Access Policy
Reviewed	May 2018
Next Review	May 2020
Associated Policies	
Originator	A. Mitchell
Approved	



Sir Christopher Hatton Academy

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1. Aims.....	3
2. Statutory requirements.....	3
3. Student entitlement	3
4. Management of provider access requests.....	3



1. Aims

This policy statement aims to set out our Academy's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our academy complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Sir Christopher Hatton Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact the Vice Principal – Curriculum, Routines & Admission, Tel: 01933 226077.



4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 8	<p>Careers Day, including:</p> <p>Motivational Guest Speaker re: employer expectations</p> <p>Careers Your Match exercise with Prospects advisors</p> <p>PHSE where students consider:</p> <p>Individual learning plans</p> <p>GCSE & A levels choices</p> <p>Subjects and careers.</p>	<p>Young Enterprise Business Challenge for pupil premium and gifted and talented learners</p> <p>Key Stage 4 options evening.</p>	<p>Trip Advisor talk for top set year 8 students to explain the benefits of languages as an option.</p>
Year 9	<p>Careers Day</p> <p>Students carousel between four employer led workshops lasting one hour each</p> <p>Students complete the 'Careers in the Modern World' exercise</p> <p>PHSE where students complete:</p> <p>Fast Tomato careers quiz</p> <p>Researching aspects of aspirational careers</p> <p>Career mapping.</p>	<p>Young Enterprise Learn to Earn for pupil premium and gifted and talented learners</p> <p>Big Bang Science Trip (NEC).</p>	<p>Health & Social Care 'Car Crash' Trip to University of Northampton, seeing careers as health, police, criminal justice and fire service professionals as well as occupational therapists, criminologists, psychologists in action.</p>
Year 10	<p>Careers Day, workshops run by external providers:</p>	<p>Technology students visit to Cummins Engineering to take part in the Lego brick challenge,</p>	<p>Health & Social Care 'Car Crash' Trip to University of Northampton, seeing careers as health,</p>



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	<p>Careers for the Future, (Prospects)</p> <p>Interview Skills (Prospects)</p> <p>Mock job interviews with persons from industry</p> <p>CV completion.</p> <p>PHSE where students complete:</p> <p>Fast Tomato careers quiz</p> <p>Employability skills research in relation to career choices and influences, eg parental, geographic</p> <p>1:1 interviews with a Prospects careers advisor for year 10 business students</p>	<p>constructing an engine and finding out about apprentices and degree routes into engineering</p>	<p>police, criminal justice and fire service professionals as well as occupational therapists, criminologists, psychologists in action</p> <p>GCSE language students to visit some GCHQ for a trip that involves careers in languages.</p>
<p>Year 11</p>	<p>Post 16 opportunities at 16+</p> <p>PHSE where students analyse:</p> <p>Labour market information</p> <p>Apprenticeship opportunities</p> <p>Geography hotspots of careers</p> <p>Bias in careers decisions</p> <p>1:1 interviews with a Prospects careers advisor that students can opt into/be referred to as necessary</p> <p>Careers Day:</p> <p>Students carousel between two workshops that they have chosen comprising universities, further education colleges and an apprenticeship provider</p> <p>Students register and use the Unifrog degree/apprenticeship finder and tracker.</p>	<p>Post-16 assembly and open evening</p> <p>Post-16 taster sessions</p> <p>Apprenticeships – support with applications</p> <p>Students wishing to progress to apprenticeships given the opportunity to attend the National Apprenticeship Fair</p>	



Sir Christopher Hatton Academy

A Member of Hatton Academies Trust

<p>Year 12</p>	<p>Careers Day, where students carousel between four workshops:</p> <p>Loughborough University - applying to university</p> <p>Alternative Routes to Success</p> <p>Barclays Bank – turning your passion into a business.</p> <p>RCI getting ready for work careers workshop</p> <p>Students re-register and use the Unifrog degree/apprenticeship finder and tracker</p> <p>1:1 interviews with a Prospects careers advisor that students can opt into/be referred to as necessary</p> <p>Legobrick challenge at Cummins Engineering that includes aspects or careers in engineering including apprenticeships</p> <p>Business trip to M&S that includes aspects of management training and apprenticeship opportunities.</p>	<p>Assembly post 18 options including apprenticeships</p> <p>Students wishing to progress to apprenticeships given the opportunity to attend the National Apprenticeship Fair</p> <p>Students use the Unifrog degree/apprenticeship finder and tracker.</p>	<p>Kantar Millward Brown talking to students about careers in Marketing</p> <p>Talk to accountancy students from MHA MacIntye Hudson re careers in accountancy</p> <p>Two week work experience</p> <p>UCAS Convention at University of Bedfordshire for all students, including degree apprenticeships.</p>
<p>Year 13</p>	<p>Careers Day, students carousel between two workshops:</p> <p>Running your own business, successful local businessman/consultant Olyi Ltd</p> <p>Barclays Money Skills, focus, managing money when leaving home/starting work</p> <p>1:1 interviews with a Prospects careers advisor that students can opt into/be referred to as necessary</p>	<p>Assembly employability skills</p> <p>Year 13 students wanting to progress to university</p> <p>Project Ask delivering a session to the types of apprenticeship programmes and the application process</p>	



	Students (continue to) use the Unifrog degree/apprenticeship finder and tracker	Mock job interviews at Cummins Engineering, 3AAA Training delivering a session on CVs and apprenticeship applications Students wishing to progress to apprenticeships given the opportunity to attend the National Apprenticeship Fair	
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4.4 Safeguarding

Our Child Protection Policy, Safeguarding Policy and Guest Speaker Policy outlines the academy's procedure for certifying the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

5. Links to other policies

- *Safeguarding/child protection policy*
- *Guest Speak Policy*
- *Careers guidance policy*
- *Curriculum policy*

6. Monitoring arrangements

The academy's arrangements for managing the access of education and training providers to students is monitored by the Vice Principal: Curriculum, Routines and Admissions.